

**San Antonio Public Library**  
**Monthly Operating Statement**  
**October 1, 2021 to January 31, 2022**  
**Percent of FY Elapsed: 33%**

	APPROVED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2022	FY 2022	FY 2022	FY 2022	FY 2022
<b>City General Fund--Personnel Services</b>					
Car Exp Allowance	18,000	6,000	-	12,000	33%
Cell Phone Reimburse	4,200	950	-	3,250	23%
Civ Cloth/Boot Allowance	-	2,425	-	(2,425)	
Civl Actv Healthcr	3,032,742	1,010,914	-	2,021,828	33%
Def Comp-Executives	20,413	14,318	-	6,095	70%
FICA & Medicare Exp	1,532,921	492,142	-	1,040,779	32%
Hol.Pay-Hourly Sal.	-	2,978	-	(2,978)	
Language Skill Pay	36,600	11,700	-	24,900	32%
Life Insurance	16,386	3,722	-	12,664	23%
Overtime Salaries	1,737	6,181	-	(4,444)	356%
Pers Leave Buy Back	199,688	348,164	-	(148,476)	174%
Regular Salaries	20,039,352	6,257,044	-	13,782,308	31%
Reserve COLA	1,170,716	-	-	1,170,716	0%
Retiree Hlth Assess	336,503	112,168	-	224,335	33%
Retiree Payout Sal	-	48,496	-	(48,496)	
Retirement Exp	2,034,501	727,003	-	1,307,498	36%
Salary Turnover Targ	(861,002)	-	-	(861,002)	0%
Shift Differential	19,300	14,173	-	5,127	73%
Temp FICA & Medicare	-	360	-	(360)	
Temporary Salaries	-	3,837	-	(3,837)	
Training Instructor Certification Pay	-	225	-	(225)	
<b>Total General Fund Personal Services</b>	<b>27,602,057</b>	<b>9,062,800</b>	<b>-</b>	<b>18,539,257</b>	<b>33%</b>
<b>City General Fund--Contractual Services</b>					
Adv and Publications	11,450	5,076	-	6,374	44%
Alarm and Sec. Serv.	92,287	50,154	25,317	16,816	82%
Binding & Printing	52,585	16,824	4,443	31,318	40%
Cleaning Services	1,239,747	386,602	-	853,145	31%
Computer Software Maint.	521,604	356,425	-	165,179	68%
Contractual Services	943,903	196,869	528,226	218,808	77%
Credit Card Fees	24,000	3,637	-	20,363	15%
Disposal Services	-	1,820	-	(1,820)	
Education - Classes	3,623	-	-	3,623	0%
Fees to Prof Contr.	924,828	342,039	-	582,789	37%
Freight and Storage	31,817	8,288	-	23,529	26%
Mail and Parcel Post	14,526	1,452	-	13,074	10%
Maint - Buildings	963,335	350,522	565,339	47,473	95%
Maint & Rep - Cmrcl	3,393	2,132	-	1,261	63%
Maint. - M&E	40,420	5,014	3,374	32,032	21%
Maint.- Repair Auto	12,595	4,389	-	8,206	35%
Membership Dues	15,300	2,000	-	13,300	13%
Other Contract Svcs	23,000	26,055	-	(3,055)	113%
Participation-Booth Fees	-	500	-	(500)	
Public Copy/Print	306,218	84,796	316	221,107	28%
Rental of Equipment	5,000	188	-	4,813	4%
Rental Office Equipment	9,000	2,701	-	6,299	30%
Subscriptions to Computer Svcs	297,711	210,628	4,592	82,491	72%
Temporary Services	123,262	14,534	4,984	103,744	16%
Transportation Fees	89,485	27,523	-	61,962	31%
Travel-Official	1,000	325	-	675	32%
<b>Total General Fund Contractual Services</b>	<b>5,750,089</b>	<b>2,100,492</b>	<b>1,136,591</b>	<b>2,513,006</b>	<b>56%</b>
<b>City General Fund--Commodities</b>					
Clothing and Linen	6,092	5,111	3,522	(2,541)	142%
Computer Software	18,300	-	-	18,300	0%

\*Budget line overages are allowable. Budget control is at the Department level.

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	FY 2022	FY 2022	FY 2022	FY 2022	FY 2022
Expense Allowance	1,000	-	-	1,000	0%
Food	-	1,824	-	(1,824)	
Janitorial Supplies	36,452	6,027	79	30,346	17%
Library Materials	184,257	2,345	8,640	173,272	6%
Library Resources	5,192,944	1,634,379	233,304	3,325,262	36%
M&R Material Bldg/Imp	60,854	11,466	679	48,710	20%
M&R Material Mach/Eq	28,608	-	-	28,608	0%
M&R Parts Automotive	7,741	1,567	-	6,174	20%
Office Supplies	135,877	29,845	751	105,281	23%
Other Commodities	53,000	10,043	5,445	37,512	29%
<b>Total General Fund Commodities</b>	<b>5,725,125</b>	<b>1,702,607</b>	<b>252,419</b>	<b>3,770,099</b>	<b>34%</b>
<b>City General Fund Other Expenditures</b>					
Automotive Admin Chg	1,584	528	-	1,056	33%
Build. Maint. Chg	262,354	87,451	-	174,903	33%
Gas and Electricity	1,203,500	313,655	-	889,845	26%
General Liab. Assess	287,713	95,904	-	191,809	33%
Mail & Delivery Svcs	11,822	3,941	-	7,881	33%
Unemploy Comp Assess	1,404	351	-	1,053	25%
Motor Fuel and Lub.	21,140	8,469	-	12,671	40%
Rent of City Equip. (Vehicle Replacement Fund)	40,125	13,375	-	26,750	33%
Water and Sewer	326,900	78,735	-	248,165	24%
Workers Comp Assess	78,806	26,269	-	52,537	33%
Registrations, Renewals	-	585	-	(585)	
<b>Total General Fund Other Expenditures</b>	<b>2,235,348</b>	<b>629,263</b>	<b>-</b>	<b>1,606,085</b>	<b>28%</b>
<b>City General Fund Scheduled Line Items</b>					
Cell Phone Services	22,887	6,763	-	16,124	30%
Communications Radio	874	832	-	42	95%
Interfnd Transf Out	138,106	46,035	-	92,071	33%
IT Assessment Fee	2,075,601	691,867	-	1,383,734	33%
Procurement Fee	138,743	46,248	-	92,495	33%
Wireless Data Communications	5,284	677	-	4,608	13%
<b>Total General Fund Scheduled Line Items</b>	<b>2,381,495</b>	<b>792,422</b>	<b>-</b>	<b>1,589,073</b>	<b>33%</b>
<b>City General Fund Capital Outlay</b>					
Cap<5000 - Comp Equ.	30,440	-	506	29,934	2%
Cap<5000 - Furn &Fix	168,950	17,559	19,148	132,243	22%
Cap<5000 - M&E Other	9,100	1,177	3,112	4,812	47%
Cap<5000 - PC Replct	313,000	-	-	313,000	0%
Computer (BudgetOnly)	6,000	-	-	6,000	0%
M&E (Budget Only)	14,000	-	-	14,000	0%
<b>Total General Fund Capital Outlay</b>	<b>541,490</b>	<b>18,736</b>	<b>22,766</b>	<b>499,989</b>	<b>8%</b>
<b>Total City General Fund</b>	<b>44,235,604</b>	<b>14,306,319</b>	<b>1,411,776</b>	<b>28,517,509</b>	<b>36%</b>
<b>2021 Major Gifts</b>					
Friends of the Library	10,000	10,000	-	-	100%
Library Foundation	233,490	152,380	81,110	-	100%
Library Foundation - FY20 Carryforward	20,802	14,104	6,698	-	100%
<b>Total Major Gifts</b>	<b>264,292</b>	<b>176,484</b>	<b>87,808</b>	<b>-</b>	<b>100%</b>

# Library General Fund % Spent

FY20 Budget \$42.2M, FY21 \$42.2M, FY22 \$44.2M

